

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
MAY 22, 2012 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:02 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

J. Neil Campbell, President - present	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President – present	<i>(Finance Committee)</i>
Diane M. Brownfield – present	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr. – present	<i>(Finance Committee)</i>
James L. Fox – present	<i>(Education & Community & Student Relations Committees)</i>
Paul L. Johnson - present	<i>(Operations Committee)</i>
Laurie C. Knecht - present	<i>(Operations Committee)</i>
William A. Sweigart – present	<i>(Finance Committee)</i>
Dr. Tonya Thames Taylor - present	<i>(Education & Community & Student Relations Committees)</i>

Student Representatives

Vinasia Miles, Senior Class Representative - present
Savannah Beebe, Junior Class Representative - absent

Administration

Richard W. Como, Superintendent of Schools - present
Kenneth D. Lupold, Director of Business Administration/Board Secretary - present
Dr. Angelo Romaniello, Assistant Superintendent & Director of High Schools - present
Dr. Teresa Powell, Director of Elementary Education & Mathematics Specialist K-12 - present
Dr. Orysia Stanko, Director of Middle Schools – present
Dave Krakower, Director of Special Education - present
Erika Zeigler, Director of Human Resources - present
Abdallah Hawa, Director of Technology - present

Solicitor

James E. Ellison, Esquire – present

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the April 23, 2012 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes 4-23-2012 Approved Vote: 8-0-1 Abstained: Fox

Motion: Diane Brownfield

Second: Joe Dunn

Vote: 8-0-1

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

None

EXECUTIVE SESSION

An Executive Session was held on Monday, May 14, 2012 to discuss the closing of the AFROTC Program.

An Executive Session was held from 6:00 to 6:50 p.m. on Tuesday, May 22, 2012 for legal and personnel reasons.

SUPERINTENDENT’S REPORT

The superintendent’s report was provided by Mr. Richard Como.

IMPORTANT DATES

Date	Time	Topic	Place
May 28, 2012	~	<i>Observance of Memorial Day</i>	<i>Schools & Offices Closed</i>
June 8, 2012	~	<i>Last Day of School</i>	~
June 12, 2012	6:00 PM	All Committee Meetings	9/10 Center Auditorium
June 26, 2012	7:00 PM	School Board Meeting	9/10 Center Auditorium
July 4, 2012	~	<i>Observance of Independence Day</i>	<i>Offices Closed</i>
<i>No school board or committee meetings will be held in July.</i>			

BOARD PRESIDENT’S REPORT

Presentation by the Scott Middle School Students - Dr. Denise Ray, Principal

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

Miss Vinasia Miles delivered her final student representative’s report. Board President Neil Campbell presented Vinasia with a plaque for her year of service.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Neil Campbell, School Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Items to be removed from Consent Agenda:

2. G. Contract to Provide Local Auditing Services

Consent Agenda
Approved
Vote: 9-0-0

Motion: Diane Brownfield Second: Dr. Tonya T. Taylor Vote: 9-0-0

2. FINANCE COMMITTEE (Richard Ritter, Chair)

A. Schedule of Bills Payable

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending April 30, 2012.

Fund	Paid
General Fund – 10	\$ 4,331,252.68
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	17,210.74
Capital Projects Fund 34 / 2010 GOB	16,748.20
New Capital Reserve Fund 38	0.00
Food Service – 51	124,134.67
Trust Fund – 71	425.00
Student Activities Fund – 81	34,400.36
Agency Fund – 89	18,029.50
TOTAL	\$ 4,542,201.15

- B. Treasurer's Report**
RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer's Report as submitted for the month ending April 30, 2012.
- C. Budget Transfers**
RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for the month ending April 30, 2012 in the amount of \$26,100.00.
- D. Schedule of Investments**
RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending April 30, 2012.
- E. 2012 Homestead and Farmstead Exclusion Resolution**
RECOMMENDED MOTION: That the Board of School Directors adopts the enclosed Resolution authorizing the Homestead and Farmstead Exclusion Real Estate Tax Assessment reductions.
- F. Review of New Tax Exempt Debt Policy – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors adopts the first reading of 'Tax-Exempt Policies and Procedures' as the District will be issuing and from time to time may in the future issue debt instruments the interest on which is intended to be excluded from gross income for Federal income purposes under the Internal Revenue Code of 1986, as amended (the "Code"). In order to ensure compliance with the Code, the District hereby determines to adopt such policies and procedures regarding these tax-exempt instruments.
- G. Contract to Provide Local Auditing Services**
RECOMMENDED MOTION: That the Board of School Directors approves the contract with Barbacane, Thornton & Company to provide local auditing services for the next five (5) years at the all-inclusive amounts of \$37,500 for auditing 2011-12, \$37,500 for auditing 2012-13, \$37,500 for auditing 2013-14, \$37,500 for auditing 2014-15, and \$37,500 for auditing 2015-16.
- | |
|--|
| Contract to Provide
Local Auditing Services |
| Approved |
| Vote: 9-0-0 |
- Motion: Rick Ritter Second: Dr. Tonya Taylor Vote: 9-0-0
- H. Pennsylvania Department of Education Approval**
RECOMMENDED MOTION: That the Board of School Directors approves the April 30, 2012 letter, and the content discussed therein, sent to the Pennsylvania Department of Education's School Service Office.
- I. Human Resources**
- 1. Resignations - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Dziekonski, Michelene, Business Teacher for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 5/2/12. Reason: Retirement. Effective: 6/30/12.
- 2) Freeman, Corie S., 3rd Grade Teacher for the Reeceville Elementary School. Letter Dated: 4/30/12. Reason: Retirement. Effective: 6/11/12.
- 3) Keech, Thomas, Math Teacher for the Coatesville Area Senior High School. Letter Dated: 5/4/12. Reason: Retirement. Effective: 6/30/12.
- 4) Moore, Kay P., School Psychologist for the Reeceville Elementary School and North Brandywine Middle School. Letter Dated: 5/2/12. Reason: Retirement. Effective: 6/19/12.
- 5) Nelms, Mark V., Social Studies Teacher for the Coatesville Area Senior High School CAMPUS. Letter Dated: 5/4/12. Reason: Retirement. Effective: 6/11/12.
- 6) Peteraf, Nancy, 8th Grade Science Teacher for the South Brandywine Middle School. Letter Dated: 5/15/12. Reason: Retirement. Effective: 6/11/12.
- 7) Potts, Nancy, Math Teacher for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 4/23/12. Reason: Retirement. Effective: 6/30/12.

b. CATSS

- 1) Armour, Deborah, 2.0 Hour Cafeteria/Playground Aide for the King's Highway Elementary School. Letter Dated: 5/8/12. Reason: Personal. Effective: 5/22/12.

c. EXTRA DUTY

- 1) Freeman, Corie S., Basketball Club Co-Advisor for the Reeceville Elementary School. Letter Dated: 4/30/12. Reason: Retirement. Effective: 6/11/12.
- 2) Freeman, Corie S., Safety Patrol Club Advisor for the Reeceville Elementary School. Letter Dated: 4/30/12. Reason: Retirement. Effective: 6/11/12.
- 3) Maxwell, Jonathan, 8th Grade Girls' Soccer Coach for the North Brandywine Middle School. Letter Dated: 4/25/12. Reason: Personal. Effective: 4/25/12.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) ESY Special Education Teachers – Autistic Support for Grades 1st – 5th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Kathleen Booker

Kellie Coates

- 1) ESY Special Education Teachers – Life Skills Support for Grades 1st – 5th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Jillian Christoff

Amanda Fraterman

- 2) ESY Special Education Teacher – Learning Support for Grades 1st – 5th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Lauren Dobbin

- 3) ESY Part-Time Special Education Teacher – Social Skills for Grades 1st – 5th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Steve Jamison

- 4) ESY Special Education Teachers – Life Skills Support for Grades 6th – 12th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Matt White
Mia Waters

Mark Lisney

- 5) ESY Special Education Teacher – Learning Support for Grades 6th – 12th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Cassandra Jones

- 6) ESY Special Education Teachers – Autistic Support for Grades 6th – 12th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$33.00/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Theresa Teel

Domenica Hydutsky

- 7) ESY Special Education Classroom Instructional Aides for Grades 1st – 5th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$12.50/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Leon Hunt
Diane McBride
Kelly Stauffer
Jessica Woodward

Mary Ippoliti
Joanne Sheckells
Kerri Stauffer
Ruth Ann Zeigler

- 8) ESY Special Education Classroom Instructional Aides for Grades 6th – 12th for the Coatesville Area School District. Posted: 3/30/12. Salary: \$12.50/hr. Effective: 7/9/12 – 8/9/12. SP4: Staff.

Quincy Teel
Jackie Johnson

Terri Salcito
Eric McCain

3. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Fisher, Robert, Principal for the Coatesville Area Senior High School. Letter Dated: 4/3/12. Reason: FMLA. Effective: 4/30/12 – 6/11/12.

b. CATA

- 1) Givler, Leah, Music Teacher for the Rainbow Elementary School. Letter Dated: 4/30/12. Reason: FMLA. Effective: 4/10/12 – 4/27/12.
- 2) Leaman, Diane, Art Teacher for the Coatesville Area Senior High School. Letter Dated: 5/11/12. Reason: FMLA. Effective: 4/10/12 – Intermittent, 5/9/12 – 5/18/12.
- 3) Levan, Megan, Math Teacher for the Coatesville Area Senior High School. Letter Dated: 4/4/12. Reason: FMLA. Effective: 5/16/12 – 6/11/12.
- 4) Orr, Judy, 5th Grade Teacher for the Reeceville Elementary School. Letter Dated: 4/13/12. Reason: FMLA. Effective: 4/20/12 – 5/4/12.

c. CATSS

- 1) Foreman, Susan, 6.5 Hour Special Education One-on-One Aide for the Reeceville Elementary School. Letter Dated: 4/25/12. Reason: FMLA. Effective: 4/10/12 – 4/18/12.
- 2) Hunt, Sharon, 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Letter Dated: 3/29/12. Reason: FMLA. Effective: 3/14/12 – 3/30/12.

d. FEDERATION

- 1) Dean, Carmen, 5.5 Hour Food Service Lead Worker for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 4/23/12. Reason: Unpaid Medical Leave of Absence. Effective: 4/24/12 – 5/8/12.
- 2) Hamilton, James, Custodian for the Coatesville Area Senior High School. Letter Dated: 4/10/12. Reason: Extended FMLA. Effective: 5/11/12 – 5/17/12.
- 3) Kopteros, John, Tradesman - HVAC for the Coatesville Area School District. Letter Dated: 4/11/12. Reason: FMLA. Effective: 4/26/12 – 6/4/12.
- 4) Richardson, Florence, 3.0 Hour General Utility Worker for the King's Highway Elementary School. Letter Dated: 4/3/12. Reason: Unpaid Medical Leave of Absence. Effective: 5/7/12 – 6/8/12.
- 5) Warner, David, Security Guard for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 5/8/12. Reason: Extended FMLA. Effective: 4/20/12 – 6/8/12.

4. **Suspension of Coatesville Area Teacher's Association Employees**

RECOMMENDED MOTION: That the Board of School Directors authorizes the suspension of the following employees, effective June 11, 2012, pursuant to Sections 1124 and 1125.1 of the Public School Code:

Aimee Diehl	Language Arts Teacher
Emily Nefos	2 nd Grade Teacher
Christopher Strauber	4 th Grade Teacher

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

None

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

None

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

A. **Coatesville Senior High School Spanish Club Trip to Puerto Rico, March 25 – March 29, 2013**

RECOMMENDED MOTION: That the Board of School Directors approves the Coatesville Area Senior High School Spanish Club Trip to Puerto Rico for Level III, IV, IV Honors and V Honors Spanish Students, March 25–March 29, 2013.

- B. C. A. S. H. - The 30th Annual National Academic Competition in Alexandria, VA, May 31 – June 3, 2012**
RECOMMENDED MOTION: That the Board of School Directors approves the Coatesville Area Senior High School Academic Team Trip to the 30th Annual National Academic Competition in Virginia, May 31–June 3, 2012.
- C. South Brandywine Middle School National Academic Competition in Washington, DC, May 30 – June 3, 2012**
RECOMMENDED MOTION: That the Board of School Directors approves the South Brandywine Middle School Academic Team Trip to the National Academic Competition in Virginia, May 30–June 3, 2012.
- D. Student Discipline Hearings**
RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
12DH22	15 day expulsion; student must comply with conditions of Student Discipline Committee Behavioral Contract
12DH23	30 day expulsion
12DH24	Student must attend an alternative educational setting
12DH25	30 day expulsion
12DH26	30 day expulsion

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) *Garrett Kinney:*
Despite his upcoming graduation from CASD/AFJROTC PA 771, Garrett felt he should speak on behalf of the upcoming cadets in hopes of saving the AFJROTC Program at the high school.
- 2) *Chief Master Sergeant Andrew H. Kraft, Jr. ROTC Instructor:*
Colonel Kraft spoke about the cadets and the alumni who have attended the AFJROTC PA 771 program over the past 35 years. To date the ROTC Program has had over 1,900 students - some who have joined the Armed Forces since their graduation, and others who remain local.
- 3) *CSM (R) James Shreve, U. S. Army Retiree:*
Mr. Shreve, the second highest decorated in Chester County, shared some statistics with the Board: 41% of Westpoint's Class of 2012 graduates were ROTC students. His daughter spent one year at CASD and was enrolled in the ROTC Program. She is now a Chief in the U. S. Navy, and aspires to return to CASD to teach special education.
- 4) *Joe Harkins, Jr.:*
Mr. Harkins is a Veteran at the Coatesville Veteran's Administration Hospital. He appreciates the visitation program hosted by the AFJROTC cadets. He has learned a lot from the cadets and supports the continuation the ROTC Program.

- 5) *Alex Krauss:*
Cadet Lieutenant Colonel Alex Krauss spoke in support of continuing the AFJROTC Program at the high school. The program has taught him discipline, leadership and respect for others.
- 6) *Paul Draper:*
Paul understands the rough times that this District is going through; however, the AFJROTC program is making efforts to lower their spending. The program provides a place for students to partake in outside services and programs. It also provides a place for everyone to fit in. It offers a strong academic course learning advanced aerospace science and applying it to real world uses, and instills the values of integrity, service and excellence to its cadets.
- 7) *Lisa Draper:*
It has been an emotional month trying to save the AFJROTC program. Mrs. Draper displayed a petition containing 550 signatures and comments. She spoke about the value of a program that provides community service and a place for students to succeed.
- 8) *MSG W. E. Terry, USAF Retiree:*
Mr. Terry's son, Andrew, was an AFJROTC cadet. He now works for the FBI. Mr. Terry stated that the AFJROTC program exemplifies the CASD mission statement, and asked Board to please keep the program.
- 10) *Bob Byerly, Softball Booster Club President:*
Mr. Byerly is unhappy with the softball team coaches for buying themselves apparel without getting Booster club approval. He expressed concern about policy compliance within the program, and asked the Board to intervene.
- 11) *Ms. Safiya Edwards:*
Ms. Edwards was touched by the AFJROTC alumni and their support. She stated that there are 113 cadets from the 2011-12 school year. Currently 89 students are enrolled in the program for 2012-13. She asked the Board what can be done to save the program, and vowed to begin raising funds to save the program. Due to short notice, she asked the Board to allow some time to raise enough funds to save the program.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

This meeting was adjourned at 8:14 p.m. on a motion by Diane Brownfield and seconded by Dr. Tonya Thames Taylor.

Respectfully submitted,
Karen Jackson, Recording Secretary

Kenneth D. Lupold, School Board Secretary

If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.